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E.O. 12958: N/A
TAGS: [OREP](#) [AFIN](#) [SA](#)
SUBJECT: COUNTRY CLEARANCE APPROVAL FOR CONGRESSIONAL STAFF
MEMBER BRADLEY BOWMAN

REF: 2007 STATE 131712

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¶1. (SBU) The U.S. Mission to Saudi Arabia welcomes and grants country clearance for Professional Staff Member Bradley Bowman from the Senate Foreign Relations Committee to visit Riyadh from October 26-30, 2007 (reftel).

¶2. (U) The Mission must directly charge all visit support costs. Country clearance is expressly conditional on advance receipt or assurances of complete fiscal data covering all support expenses for all visitors and delegation members. Please see Para 6 for details.

U.S. Mission support is REQUIRED for all USG travelers to Saudi Arabia. All transportation must be performed in U.S. Mission armored vehicles and TDY visitors may only stay in RSO-approved lodging. Please note security requirements in Para 8.

¶3. (SBU) Mission Control Officer will be Laura Sheehan, Political Attache. She will meet Mr. Bowman upon arrival and transportation will be provided. Contact numbers are: Embassy MSG Post 1 - (966-1) 488-3800, Ext. 4111; Embassy Motorpool - (966-1) 488-3800, Ext. 4252; Control Officer Office (966-1) 488-3800, Ext. 4673; Fax (966-1) 483-0042; Home (966-1) 488-4217; Mobile Phone (966-50) 329-9754 (0 replaces 966 when dialing within country); and unclassified e-mail address: SheehanLEP@state.gov.

¶4. (SBU) Lodging has been arranged within per diem at the Intercontinental Hotel for check in on Friday, October 26 and check out on Tuesday, October 30. The confirmation number is ¶159790. Credit card or cash is acceptable at local hotels. Please be advised that all lodgings have a no show fee of a one night stay, and cancellation(s) must be made within 72 in advance of arrival. Please note that the allowance for lodging in Riyadh is USD 200.00 and MI&E is USD 98.00 per night.

(U) Intercontinental Hotel Details:

Address -

Al Mazaar Street
PO Box 3636
Riyadh 11481
Saudi Arabia

Telephone No. -
(966-1) 465-5000

FAX No. -
(966-1) 465-78339

Room Rate including breakfast and service fees (no tax is

charged in Saudi Arabia) - approximately USD 153.00 per night.

15. (SBU) Sponsoring office shall issue visitors a mobile phone and provide the number to the Embassy switchboard. Please note that travelers are required to have an active functioning mobile phone at all times. Please also note that if the traveler has a Blackberry phone, it will work in Saudi Arabia.

Standard Advice to Travelers

16. Visit Typical Expenses

a. (U) VIP: We calculate the average cost per day/per person to be approximately USD 428.00 for VIP visitors with a special agenda above the rank of Office Director to any post in Saudi Arabia. Actual costs will be charged to the fiscal data provided.

(U) Typical costs include, but are not limited to, American and Locally Employed Staff's overtime, holiday pay and premium pay as applicable, field travel by Embassy personnel, transportation costs, vehicle rental, telephone installation and service, equipment rental, printing expenses, supplies, and any other costs that can be directly attributed to the visit.

b. (U) Operational Support: Typical costs include overtime for Locally Employed Staff, overtime and mileage for motor pool if after hours transportation required, cell phone and any other costs that can be directly attributed to the visit.

c. (U) Expeditor Services: TDY personnel requesting expeditor services will be charged USD 45.00 or 175 SAR per person. This service is to be paid upon arrival at the Embassy's travel office. A receipt will be provided. Should expediting services be requested for departure, this request must be made 72 hours in advance if at all possible, and also be paid in advance with the Embassy's travel office.

17. TDY of 30 Days or Longer

a. (SBU) Certification that travelers remaining at post for 30 days or longer have completed the appropriate, mandatory overseas personal security training, prior to arrival at post (State 66580, March 25, 2004). Waivers to this requirement may only be granted by the Chief of Mission. Requests should be sent to Charge D'Affaires Michael Gfoeller or Acting Deputy Chief of Mission David Rundell.

b. (U) For TDYers remaining at post over 30 days, there will be a charge for ICASS support. If your sponsoring agency has not signed up for ICASS services at post, please be prepared to sign a MOU for ICASS support services upon arrival. The agency should provide post with a written authorization, generated by the traveler's headquarters, that confirms the agency will pay ICASS charges for the TDYer, provide the agency ICASS billing code, and authorize the traveler to sign the ICASS invoice generated by the TDY module. Where travel is urgent, TDYers should bring this documentation with them to ensure there will be no interruption in service. Post will not provide service to a TDYer in excess of 30 days without this documentation prior to day 31 of the TDY. For each sponsoring agency that sends a series of TDYers for less than 30 days, post will add total TDY days and if the total exceeds 30 days, count them as a single TDY.

c. (U) The Department of State Medical Unit recommends vaccination against meningitis for all visitors to Saudi Arabia. All employees, including WAEs and Civil Service employees who are in TDY status for more than 60 days (cumulatively) in a calendar year, are required to have up-to-date medical clearances from the Office of Medical Services at Class 1 or Class 2 levels in order to receive full State Department medical benefits (3 FAM 1931.3, c, e).

18. (SBU) Security: As a result of the continuing terrorist threat in Saudi Arabia, the U.S. Embassy and Consulates General in Saudi Arabia became one-year unaccompanied posts effective August 12, 2004.

(SBU) All incoming personnel (TDY or PCS) must receive an RSO-approved security brief prior to or upon arrival. The Control Officer designated in the country clearance cable is responsible for ensuring the appropriate brief is obtained. For TDY personnel with stays of less than 96 hours and where travel is limited to Riyadh with nearly all visit activity occurring within the Diplomatic Quarter, an RSO-written brief provided in paper or electronic form to the visitor by the Control Officer will satisfy the requirement. For all other circumstances, the Control Officer must provide the traveler the paper or electronic brief before or upon the visitor's arrival, PLUS arrange for an appropriate security briefing session with the RSO.

(SBU) Travel is performed only in Embassy vehicles. Use of taxis, private cars, hotel shuttles, and public transportation for all travel within the city is not authorized.

(SBU) Travelers to Saudi Arabia are advised that their hotel rooms and any telephones used may be monitored during their stay in the Kingdom. Travelers should report any unusual occurrences to the Embassy or Consulate General RSO.

(U) On December 6, 2004, there was an armed attack on the U.S. Consulate in Jeddah, resulting in casualties among the non-American staff and damage to Consulate facilities. Due to such targeted attacks against American facilities and citizens, resulting in deaths, injuries and kidnappings, and the continuing serious threat to their safety while in Saudi Arabia, the Department of State continues to warn U.S. citizens to defer travel to Saudi Arabia.

(SBU) TDYers are reminded of the potential for further terrorist actions against U.S. citizens abroad, including in the Persian Gulf region. USG employees who travel to Saudi Arabia are required to follow all security precautions as prescribed by the Regional Security Officer (RSO) including the use of armored vehicles. From time to time, the U.S. Embassy and Consulates in Saudi Arabia may restrict the travel of official Americans or suspend public services for security reasons.

(SBU) Although counter-terrorism efforts have succeeded in diminishing terrorist capabilities in Saudi Arabia, terrorist

groups continue to target housing compounds, hotels, methods of transportation, and commercial establishments where Westerners can be found. Saudi Government facilities are also targets as demonstrated by the December 29, 2004 attempted bombing of the Ministry of Interior. In addition to car bombs and armed assaults involving multiple gunmen against such facilities, terrorists have also used ambush attacks to kidnap and/or assassinate individual Westerners.

(SBU) These incidents argue strongly that U.S. citizens in Saudi Arabia should maintain a low profile, keep travel to a minimum, vary travel routes and times, and treat any mail from unfamiliar sources with suspicion. American citizens are also cautioned to remain alert and aware of their surroundings while moving about the city.

19. (SBU) The Embassy approves the use of computers, laptops, and digital cameras at post in accordance with 12 FAM 600 established regulations. Stand-alone use of laptops will be allowed with the standard caveat that nothing be connected to DOS systems. Computers, laptops and digital cameras must stay outside of CAA areas. Prior notification of the use of cameras must be approved by the RSO. It should be noted that Saudi law, especially as it is interpreted in the capital of Riyadh, rigidly controls photography. We strongly urge visitors to avoid taking photographs in any public place without the express and prior involvement of the RSO.

¶10. (SBU) Visas: Visitors are also reminded that valid visas for Saudi Arabia are required at all times. Travelers are advised that submitting passports to the Saudi authorities that contain Israeli visas or evidence of travel to Israel may result in difficulties securing a Saudi visa or gaining entry to the Kingdom. Official travelers to Saudi Arabia should request a two-year, multiple-entry visa from the nearest Saudi Embassy or Consulate.

¶11. (SBU) Passports: Visitors are reminded to keep a copy of their passport with them at all times while in Saudi Arabia as it may be needed for identification. The original should be kept in a safe place.

¶12. (SBU) Prohibited Items: Strict Islamic law is the foundation of the Kingdom's customs and practices. The norms for public behavior are extremely conservative. Saudi Arabia outlaws the importation, sale or use of alcohol in the Kingdom, and visitors must not attempt to bring any alcohol, pork products or printed materials that may be construed as pornographic or proselytizing into the Kingdom. Penalties include confiscation, fines and may extend to denial of entry.

¶13. (SBU) Drugs: Saudi Arabia strictly prohibits the importation of controlled substances, including narcotics, methamphetamines, depressants and hallucinogens). The penalty for violation of this law is death.

(SBU) Prescription drugs in small quantities, clearly labeled, should cause no difficulties. Problems arise when they are in large quantities, unlabeled, or lack documentation (such as a copy of the prescription), or when they are deemed illicit by Saudi authorities. Many drugs sold in nearby countries without a prescription are considered illegal here. Individuals are arrested for possession of these drugs.

¶14. (U) Dress: While visiting the Kingdom, women and men should dress conservatively. Guidance issued by the Saudi Embassy in Washington states that non-Muslim women are not required to wear an abayya, but should dress conservatively (loose fitting skirts/dresses that fall well below the knee with long sleeves and a high neckline) when in public. This is also the position of the U.S. Embassy.

(SBU) However, while Embassy personnel are not required to wear the abayya and/or hijaab (scarf) on official business, many Western women choose to wear the abayya and hijaab while conducting their personal affairs in order to avoid unwanted attention and/or harassment by the Mutawwa'in (religious police). Upon request, the Embassy will loan female visitors abayyas for the duration of their stay in the Kingdom.

(SBU) It is the policy of the Embassy to support a woman in her decision to wear or not wear the abayya and/or hijaab.
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